



Welcome Pack

1st Ripley Cubs
Booking Ref: R18356



General Site Info & Rules



Arrivals & Departures

The Drum Hill Service Team are all volunteers. Arrivals are possible after 18:00 during the week and after 10:00 at the weekend. Departure on Sunday must be by 16:00.

Upon arrival, please check-in with our friendly team at reception.

If the reception cabin is closed, please use the phone in the green box on the side of the reception cabin to contact a member of the Site Service Team.

If you have booked one of the residential buildings, it may be possible to arrange access before 18:00 during the week, but this must be arranged with the bookings administrator in advance.

On arrival, a member of the site services team will show you around any buildings you have booked, and inspect them prior to departure.



Dogs

Dogs are not allowed anywhere on site, except for service dogs.



Parking, Vehicles and Access with Equipment

Everyone should park in the allocated car park upon arrival. If you need assistance transferring your equipment to your site, please contact a member of the Service Team upon arrival. Please let the bookings administrator know of any specific requirements in advance of your arrival (email: bookings@drumhill.org.uk).

General Site Info & Rules



Speed Limit On-Site

If you need to take your vehicle onto site, please contact a member of the on-duty Service Team.

The site speed limit is 5mph. All vehicles are to have their hazard warning lights on while driving around site.

We don't allow campers vehicles onto the camping fields under any circumstances.



Accidents and Out-of-Hours Contact

It is the group's responsibility to provide first aid provision for your participants during your stay.

Please report all accidents on site to a member of the crew on duty, either in the Staff Hut or via the phone in the green box at reception.



Use of Alter Fires

There are permanent stone altar fires on all of our camping fields. We do not allow ground fires anywhere on site. If you intend to cook on open fires, please ensure that:

- You have a fire bucket, or other suitable means to extinguish the fire (and that someone knows how to use it)
- The fire is supervised at all times by a suitable adult
- The fire is a sensible size for the task in hand



We cannot guarantee that our wood pile will be stocked all year round. Group members collecting wood from the woodpile must wear sensible boots while doing so. All unused wood must be returned to the wood pile.



Site Boundaries

Although we all accept that a large part of being on camp is the freedom to explore the site, there are a few limitations to this at Drum Hill.

- Users are not permitted to climb over walls or fences
- We recommend that young people are supervised in the wooded area below the building line.

If you find any of the site walls or fences that have been damaged, please report this to a member of the service team.



Gas & Generators

We can provide replacement gas bottles and help with any problems you may have with your cooking appliances.

We do not allow generators anywhere on site.



General Information

General Site Info & Rules



Quiet Hours

"Quiet Hours" on site are 23:00 – 07:00. Please keep noise to an absolute minimum during these hours.



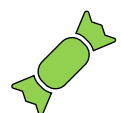
Fireworks and Amplified Music

Fireworks and amplified music are only allowed with prior approval. Please contact the bookings office for more information.



Security on Site

Please be vigilant during your stay on site and report any suspicious activity to a member of the service team as soon as possible.



Site Providers

This is usually open on Saturday between 14:00 – 16:00 and Sunday between 10:00 – 12:00 during the main camping season, but can be opened at other times by prior arrangement.



Toilets & Showers

The toilet and shower blocks on site are open 24/7. During periods of bad weather, it may be necessary for us to clean these more frequently. If there's a problem with the toilets or showers (or indeed any other facility on site), please report any issues with the toilets (or any other facilities on site) to a member of the service team as soon as possible.



Food Deliveries

If you are arranging for supermarket food deliveries to site, please ensure that they have all your correct contact information and that they do not turn up on site before 6pm during the week.

It is also extremely helpful to let us know the name under which this has been booked, as then we know where to direct the delivery driver when they arrive on site.

We will not accept any responsibility for any food deliveries – you must ensure that you are on-site **before** the delivery arrives.



General Site Info & Rules



Rubbish and recycling

A skip is situated on the top car park for the disposal of all rubbish and recycling. If you could place your rubbish in clear bags this will help the company sort your waste.

Additional needs

If you have anybody who needs additional supports please let us know. This helps us to allocate you the most appropriate space on site (for example, some of our pitches have power for charging electric wheelchairs).

If you have booked instructed activities, it is especially important as we may need to bring in additional equipment or instructors.

Day and Evening visits

When you book a day or evening visit you will be allocated a pitch for the duration. This helps us manage the site and we know where to find you.

Some general points, to help you write your risk assessment:

- Although our campsite is excellently maintained by our service team, the ground is still uneven in places and there are still rabbit holes, exposed tree roots and other potential hazards associated with a woodland campsite. Please make sure your group members are aware of this, especially when playing in the wooded areas. Please report any fallen branches or trees or other such hazards to a member of the on-duty service crew as soon as possible.
- We try to keep vehicle movement on-site to an absolute minimum to allow the young people using the site the freedom to explore in a safe environment. However, there are occasionally plant vehicles (mainly, the site tractors) moving around site. While the drivers are all trained and we do try to keep all vehicle movement to an absolute minimum, it is sometimes unavoidable. Please make sure your group members are aware of this, and that if they see any of the site tractors, not to run across roads or fields in front of the tractors or run along behind them.
- The activity areas are only to be used during your booked activity slot. Please make sure your group members know to keep away from these areas outside of their session.
- You will find the occasional tent peg or sharp piece of wood or, particularly in the case of the wood pile, nail around site. Please make sure that your group members are wearing appropriate footwear at all times, especially when retrieving wood from the woodpile.

COVID-19 Safety

Although many of the national measures to prevent further spread or outbreak have been relaxed now, COVID-19 has not completely gone away. There are therefore some simple, but effective measures that we should continue to follow where possible to help keep everyone safe.



Everyone must be symptom free

Possibly the most important point in keeping everyone safe from COVID-19. If anyone in your group is showing symptoms of COVID-19, they must not come to site. This includes parents who might be dropping off / collecting as well as people dropping off food etc.

Anyone in your group who is showing symptoms should follow the UK Government advice regarding testing, contact tracing and self-quarantine as appropriate.



Regularly Washing Hands

As part of general good hygiene, please make sure your group members are regularly washing their hands, especially after using the toilet



Social Distancing

Social Distancing is no longer a national requirement, but there may still be situations where it might be sensible to continue observing this.



Hand Sanitiser

If you wish to use hand sanitiser during the weekend, please make sure you have brought this with you – we don't provide this.



Face Coverings / Masks

Although there is not mandatory requirement to wear a face mask anywhere on site, if you wish to do so in certain areas or where there are larger groups of people, this is quite OK.

Use of Knives



What is the Scout policy on the use of knives?

Knives should be considered as a tool and treated as such. Those who are going to use them should get training for their use, as you would for a saw or an axe.

Knives are an offensive weapon so great care should be taken when dealing with them. When undertaking training at the Scout HQ, knives should be taken to and from Scouts by an adult. When taking a knife to camp, they should be securely stowed in the middle of the rucksack or bag.

If you consider a knife as a tool, then you should use the appropriate tool for the job. The vast majority of Scout use will only require the use of a pen or clasp knife for the cutting of string, cooking or whittling. Where you have a larger task, such as splitting wood, a larger knife such as a sheath knife may be appropriate. If you relate this to axes, you would not use a hand axe to fell a tree, nor a felling axe to split wood.

There is an issue with regard to clasp knives and lock knives. A lock knife is one where the blade stays open unless some mechanism is used to close the blade. In the eyes of the Law, this is more of an offensive weapon than a standard clasp knife because of this multiple action. From a safety point of view, a lock knife cannot fold onto the users fingers and may be better.

The carriage of knives is also to be considered. If a knife is considered as a tool, you would only really carry the knife when there is an expectation to use the tool, after all, you wouldn't carry an axe around a campsite on the off chance of coming across some wood to chop. Therefore, knives when not being used should be stowed away until such time as they are needed. Legally, you are not allowed to carry a knife in a public place without lawful authority or reasonable excuse. A campsite, which may technically be private property as it is owned by a District or County, is considered as public property because of its use. Knives should not be carried unless they are going to be used, and should be put away when not in use.

<https://members.scouts.org.uk/supportresources/1515/what-is-the-scout-policy-on-the-use-of-knives>



Your Activity Schedule

Activity	Date	Start Time	End Time
Air Rifle Shooting	23.11.2021	19:00	21:00

Questions about your activity bookings?

Please email: bookings@drumhill.org.uk or speak to a member of staff on-site when you check-in.



Air Rifle Shooting



Anyone participating in air rifle shooting must be dressed appropriately. This means:

- No open toed shoes (sandals, crocs etc) at the discretion of the Range Officer.
- Long hair must be tied back (bring your own hair tie/bobble)
- No loose hanging items (e.g. jewellery, tassels)

There are no toilet facilities near the shooting range. Please remind Young People to visit the toilet facilities before your session time.

For all sessions, a suitable qualified range officer will be there to supervise the session and give the necessary safety briefing. Additional adults or young leaders (as required for the age of the participants) must be provided by the group. These persons do not need to be qualified, as they will be briefed and supervised by the Range Officer.

Sessions for young people (10yrs+) and Adults

A suitable number of additional leaders must be provided by the group, as required. This will depend on the specific needs of the participants in the group.

Sessions for Cub Scouts (8-10yrs)

Cubs require 1:2 supervision (one adult or young leader per two cub scouts), which must be provided by the group. Rifle stands can be provided for those that need them.

Participants Under 8yrs old

Participants under 8yrs old require 1:1 supervision.

Any Questions?

Email the archery team direct: shooting@drumhill.org.uk



Air Rifle Shooting

Additional Needs

We are a fully inclusive activity and will do our best to accommodate any additional needs of a participant. However, it is important that we are informed at the time of actual booking, of any participant that has additional needs. Please make sure we are informed as to the particular difficulties that the participant(s) may have e.g. visual, co-ordination, concentration etc, so that if necessary we can try and have additional instructors available to provide more individual help. This can of course be provided by a dedicated leader from the group.

Instructors reserve the right to ask anyone (young person or adult) to leave the range, who either does not follow the safety instructions or is considered a risk to safety.

Permission to Shoot

All participants under the age of 18 years must provide a "Permission to Shoot" form signed by their parent or legal guardian. This is a legal requirement and is required by POR. This form **CANNOT** be signed by a leader.

NO FORM = NO SHOOTING, NO EXCEPTIONS

Permission to Shoot forms for participants under the age of 18 years must be kept by the leader in charge of the group and kept for a period of 3 months after the session, after which point they should be destroyed.

The Range Officer running the session will simply ask the Leader in Charge of the group to confirm that all participants have a signed Permission to Shoot form. It is therefore this leader's responsibility to ensure that this is the case.

Participants over the age of 18 years do not need to complete a form, but must read and acknowledge their responsibility under the Firearms Act 1968, which is detailed on the "Permission to Shoot" form.

It is important that we have the permission of a child's parent/guardian for them to shoot, as it is understandable that some parents have an aversion to their child being taught to shoot. We only use approved targets (single or five part) and do not use targets that show living beings.

Own Instructor

We will require a copy of the instructor's qualifications before they will be allowed to run a session on our range and this must be received no later than 28 days prior to your group's arrival on site. These qualifications should be sent to our bookings office and must be approved by the Campsite Manager.

Own Equipment

Only air weapons are allowed to be used on our shooting range (max bore 0.177"/4.5mm) and they must not require a firearms certificate. Air weapons may only be brought onto site with specific, written consent from the campsite manager. If you wish to bring your own air weapons for use during a session, please request an application form from our bookings office and return this for approval. Should your application be approved, you will receive written confirmation from the campsite manager.

All applications to bring own air weapons to site must be received no later than 28 days prior to your group's arrival on site. Any applications received with less than 28 days notice will be immediately declined.

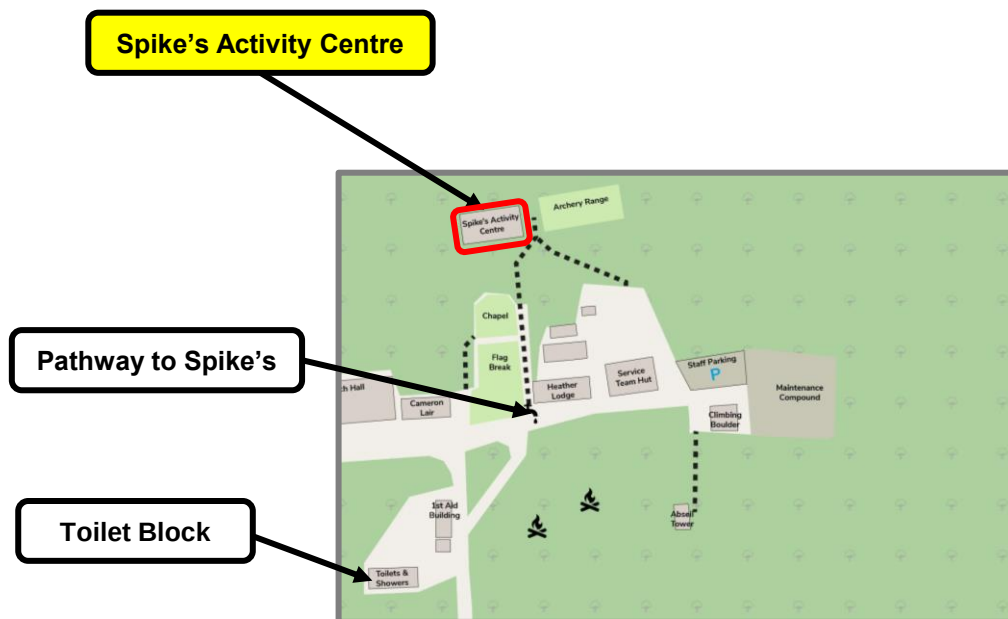
Any Questions?

Email the archery team direct: shooting@drumhill.org.uk

Air Rifle Shooting

Location on Site

Our shooting range is located in Spike's Activity Centre. Groups should assemble in the highlighted area.



Additional measures to prevent the spread of COVID-19

The way we run our Archery sessions has been modified to allow us to run the activity in a fully socially distanced way. The following points must be adhered to by all participants and group leaders:



Maximum group size is 16 Participants + sufficient adults for the age group of the participants per 60 minute time-slot.



One responsible adult to remain with the group during the session (responsible for any First Aid needs, toilet run, etc.)



Groups must arrive on-time for their session, meeting directly at Spike's Activity Centre.



Instructors will try not to offer close-contact support during a session. However, this might be unavoidable, to provide correct shooting position. Safeguarding distance. will be adhered to at all times.



All participants must be COVID-19 symptom free. Instructors will verbally confirm this with the group at the waiting area.



Any person who misbehaves may be asked to leave the range and not be allowed back.



A booking slot is 60 minutes i.e. 45 mins for safety briefing and shooting, 15 minutes for the instructors to clean equipment and setup for the next group

Any Questions?

Email the archery team direct: shooting@drumhill.org.uk



Air Rifle Shooting

Parent / Guardian Permission and Activity Information for Target Shooting

It is a legal requirement that a parent's or guardian's signed declaration and permission is obtained before any person under the age of 18 years can take part in this activity. Participants over the age of 18 years must read the extract from the Firearms Act 1968 (see below). It is their own responsibility to comply with this requirement.

Activity: 0.177" / 4.5mm Air Rifle Shooting

Venue: Spike's Activity Centre, Drum Hill Scout Camp, Little Eaton, Derby, DE21 5AH

Leader: Andrew Templer, C/O Drum Hill Scout Camp, Little Eaton, Derby, DE21 5AH

An Extract from the Firearms Act 1968 "Section 21"

SECTION 21 Prohibits the possession of a firearm and ammunition (under any circumstances), by **any** person who has been convicted of a crime and sentenced to a term of imprisonment (or its equivalent for young persons) of 3 months or more. The prohibition applies in all circumstances, including handling and firing at an approved shooting club or at a clay pigeon shoot where a certificate is not ordinarily required. It also applies to the possession or use of other categories of firearms and ammunition such as AIRGUNS or shot gun cartridges for which a certificate is not needed.

Sentences of:

Less than 3 Months	No prohibition
3 Months to 3 years	5 year prohibition
Longer than 3 years	Life time ban

DECLARATION

In respect of the named participant. I declare that I have read SECTION 21 OF THE FIREARMS ACT 1968, and that I am /they are not excluded by the restrictions therein. I confirm that I/they will abide by all "Safety Rules" as described at the range brief. Parents / Guardians also hereby give their permission for them to take part in the activity stated, under qualified supervision (N.S.R.A. Youth Proficiency Scheme in Air Rifle Target Shooting being the minimum qualification).

Participant:

Name:

Group:

Parent / Guardian

Signature:

Date:

Print Name:

Emergency
Contact:



Drum Hill Scout Camp Site Layout

